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Policy Title: Review of General Education Transfer Courses

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### **Policy**

In order to monitor the quality and equivalency of general education transfer courses, the Baccalaureate Council (BC) shall review the courses accepted for transfer as listed on the Prerequisite Equivalents Form at least one time every two years.

### **Procedure**

The Baccalaureate Council shall review undergraduate transfer courses to determine if the required prerequisite courses adequately provide the foundation needed for the entering BSN students or if changes to these required prerequisites courses need to be made. A review of the content of these courses should be conducted using the Lower Division Academic Course Guide Manual (ACGM) developed by the Texas Higher Education Coordinating Board (THECB). The ACGM provides information regarding the academic courses that are preapproved to be offered at colleges.

A copy of the ACGM may be found at the TECB website at:

<http://www.thecb.state.tx.us/AAR/UndergraduateED/WorkforceED/acgm.htm>