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Policy Title: Transfer of Credits – Undergraduate Program

A student may submit undergraduate courses credits earned at other universities for application toward The UTHealth Cizik School of Nursing BSN degree. Regulations for transfer of credit are as follows:

1. The course must clearly relate to the student's approved program of study.
2. **Nine (9) semester hours** may be transferred from accredited institutions outside The University of Texas System.
3. An unlimited number of hours may be transferred from institutions within The University of Texas; however, BSN students must complete a minimum of 31 hours in residence at the UT Health Cizik School of Nursing.
4. Students, who wish to obtain equivalency credit for a required course in the undergraduate program, must complete a Petition for Equivalence Credit Form. (This form can be found online at: <https://nursing.uth.edu/currstudent/>). The student submits the form to the Student Affairs Office. If the lead faculty member approves the petition, and all other eligibility requirements are met, the student is granted equivalence credit for the course. Petition for Equivalency Credit forms will not be accepted after the first week of class.
5. The course must have been taken within the three (3) year time limit to complete the undergraduate program degree requirements (unless approved by faculty).
6. The course must be listed on an official transcript from an accredited university. The transcript must show an "A", "B", or "C" in the course (unless a "P" is approved by the faculty).
7. All courses to be transferred must be junior or senior level undergraduate courses.
8. Course equivalency is determined after the student has accepted admission and is enrolled.