

Policy Number:	G5230
Faculty Approved:	10/1989
Effective Date:	10/1989
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Policy Title: Change of Track

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To request a change of track:

1. The student must be in good academic standing at the completion of the semester in which the transfer is requested. To be in good academic standing, students must achieve a minimum cumulative GPA of 3.0
2. The student must contact the track coordinators of the current tract and transfer track to discuss a potential change.
3. The track coordinator of the current track initiates the electronic Change of Major Form ([https://sphuth.az1.qualtrics.com/ife/form/SV\\_6kSkcVAkrqogOB7](https://sphuth.az1.qualtrics.com/ife/form/SV_6kSkcVAkrqogOB7))
4. If approved by the track coordinator of the transfer track, that track coordinator will notify the student, other track director, and the Student Affairs Office.
5. The Student Affairs Office processes the change.
6. The track change will become effective in the semester following completion of the process.