

Policy Number:	G6770
Faculty Approved:	11/1991
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Policy Title: Inactive Status

Any student requesting inactive status must complete an “Inactive Form” available from the Student Affairs Office or online (<https://nursing.uth.edu/acaddept/studentaffairs/default.htm>). The student must secure clearance from the various offices/persons noted on that form and must return the form to the Student Affairs Office. This constitutes official inactivation.

If the student has not enrolled for more than one semester, he/she must petition the Master’s Council for reinstatement into the MSN program. This request is made in writing to the MSN Program Director who forwards it to the Master’s Council for action. A majority vote of the Master’s Council is required for reinstatement into the MSN program. If approved, the MSN Program Director notifies the Student Affairs Office and the respective track coordinator.