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Policy Title: PhD Program Grading Policy

The grading system for the PhD Program in the School of Nursing is based on a letter grade system using A, B, C, D, & F. The criteria for determining grades and course requirements are described in each course syllabus.

Grading Scale

90 – 100	=	A
80 – 89	=	B
70 – 79	=	C
60 – 69	=	D
59 - below	=	F

PhD students must maintain a 3.0 (B) cumulative average. A student will be placed on academic probation if her or his overall GPA falls below 3.0. Students must raise their GPA to 3.0 or above during the next semester of enrollment in required courses. A PhD student may be placed on probation for a maximum of three (3) semesters and remain in the PhD program. Students exceeding these limits will be ineligible to continue in the program.

The symbol of “I” is reported when the student has not completed all the assignments for the course because of unavoidable circumstances. The “I” is valid for one semester following the course. To receive an “I”, a student must submit a request for an incomplete status to the instructor prior to the last class day of the course. Failure to remove an “I” prior to the end of the following semester will result in the student receiving an “F” in the course.

Any grade below a “B” (C, D, F, or WF) is considered a failing grade. Courses must be repeated if a grade below a “B” is achieved in any course. If a grade below a “B” is received in any course, the student will be placed on academic probation. If a student receives a grade below a “B” in a course, the student is allowed to repeat the course one time. The academic probation will be removed after successful completion of the failed course. If a second grade below a “B” in the same course is earned, the student will be academically withdrawn from the program. If a student receives two grades below a “B” in any two courses in the same or different semesters, the student will be academically withdrawn from the program.

With the consent of the instructor, the symbol of “W” or “WF” is given when a student wishes to withdraw from a course. “WF” is considered a failing grade and is used in the calculation of the

GPA. Original grades remain on a student's transcript with a final repeated grade to be used to compute the student's GPA.

Courses transferred from other universities or schools must have a grade of B or above. All courses that will be applied to the PhD plan of study must have a grade of A, B, or P.