

Policy Title: Faculty Advisors

Policy

Each student enrolled in a School of Nursing program will be assigned a faculty advisor.

Procedures

I. Advisor/Advisee Interaction

- A. Incoming students will be assigned a faculty advisor in conjunction with appropriate Department Chair recommendations. (Doctoral students should see policies D7600 (for PhD students) and D8010 (for DNP students).
- B. The student will have an advisor for the duration of enrollment.
- C. Students are responsible for initiating and maintaining contact with their advisors.
- D. Students must contact their advisors prior to changing their planned program of study.
- E. Advisor/Advisee interactions can be documented on the Student Advisement Record form, which may be found in the Student Affairs Office and on the "I" drive..

II. Change of Advisor

The advisor or the advisee may petition the Student Affairs Office, in writing, for a change of advisor. After a change is made, the Student Affairs Office will notify each party.

Doctoral students may petition the appropriate doctoral council for a change of advisor.