LOCKER REGISTRATION FORM

NAME: ____________________________________  UT ID#:________________________  
(PLEASE PRINT)

PROGRAM: ___BSN  _____MSN:____DNP ___ PhD  
EXPECTED DATE OF GRADUATION:__________

REGISTRATION:  ____ NEW   ______ CHANGE  

LOCKER NUMBER: ____________            NEW LOCKER NUMBER (if a change): ___________

LOCKER COMBINATION OR KEY (MANDATORY)
________________________________________

PERSON(S) SHARING LOCKER (if applicable): _____________________________________________

I have read and understand the locker information and by my signature below accept all of the 
responsibilities described therein.

SIGNED: ___________________________________________________________

DATED: ___________________________________________________________

STUDENT LOCKER INFORMATION

1. Lockers are not assigned. A student may obtain a locker by choosing a locker without a 
lock, putting a lock on it, and then registering that locker in the Student Affairs Office 
with the form above. Students who share lockers must indicate so on the locker 
registration form.

2. Once a locker has been registered it does not need to be registered again unless a change 
of lockers is made or the student withdraws from the program completely or for longer 
than one term. When registering a locker change, note both the new and old locker 
numbers on the locker registration form.

3. The School of Nursing is not, under any circumstances, responsible for either the lock or 
the contents of the lockers.

4. Lockers will be inventoried each term. All lockers that are unregistered will have notices 
placed on them allowing the student four (4) weeks to register the locker. After that time, 
the lock will be removed and the contents disposed of by the Student Affairs Office.

5. Students who withdraw for longer than one term or are suspended from the program are 
required to remove the lock from their locker. They may select and register a new locker 
upon their return to the School.

6. There are NO exceptions to any of the above procedures.