Appendix A

SIMULATION AND CLINICAL PERFORMANCE LAB GUIDELINES FOR STUDENTS

Faculty members at the UTHealth Houston Cizik School of Nursing are committed to promoting educational excellence. The mission of the UTHealth Houston Cizik School of Nursing Simulation and Clinical Performance Lab (SCPL) is to provide comprehensive clinical skills and simulation for student nurses and our multidisciplinary partners. The SCPL aims to promote quality simulation experiences through best practices in simulation-based learning, develop clinical acumen, and foster critical thinking following evidence-based practices to ensure quality healthcare and patient safety in our community.

Students who use the SCPL are expected to:

1. Come prepared to the lab (i.e., with a stethoscope and other supplies) as instructed by the course faculty. Preparation may also include assigned pre-simulation readings, quizzes, assignments, or videos.
2. Wear UTHealth CSON uniform, including UT ID (undergraduates, see policy U4860).
3. Avoid bringing food and drinks into lab rooms.
4. Practice proper hand-washing techniques while using the SCPL.
5. Report any physical limitations, illness, injury, or latex allergy to faculty.
6. Use equipment and supplies safely and for their designed purpose in the SCPL only.
7. Lock wheels on beds, stretchers, and wheelchairs during practice.
8. Dispose of sharps (i.e., needles and ampules) in sharps containers; vials and syringes may be recycled if instructed by the SCPL staff.
9. Report any malfunctioning or broken equipment, spills, or full sharps containers to faculty or SCPL staff.
10. Keep lab doors free from obstruction—backpacks, etc. should be placed outside the cubbies in the lab hallway or in the space underneath the lab room chairs.
11. Juno manikins can be moved if necessary. All other manikins – request assistance.
12. Avoid using pens, felt-tipped markers, iodine, betadine, or surgical lubricant near mannequins.
13. Help keep the lab tidy for the next users (tidy beds and return chairs to the tables).
14. Schedule extra practice time (i.e., for the practice of specific skills outside of scheduled lab sessions for a course) by emailing lab staff: **sonskillslab@uth.tmc.edu**. The lab is open Mon-Fri from 0730-1630; however, lab rooms or lab staff may not be available for individual or small group assistance, so please schedule practice time at least 24 hours in advance.
15. Provide lab staff with UT ID when independently practicing skills in large rooms.

Appendix B

SIMULATION AND CLINICAL PERFORMANCE LAB GUIDELINES FOR STUDENTS

Faculty members at the UTHealth Houston Cizik School of Nursing are committed to promoting educational excellence. The mission of the UTHealth Houston Cizik School of Nursing Simulation and Clinical Performance Lab (SCPL) is to provide comprehensive clinical skills and simulation for student nurses and our multidisciplinary partners. The SCPL aims to promote quality simulation experiences through best practices in simulation-based learning, develop clinical acumen, and foster critical thinking following evidence-based practices to ensure quality healthcare and patient safety in our community.

Students who use the SCPL are expected to:

1. Come prepared to the lab (i.e., with a stethoscope and other supplies) as instructed by the course faculty. Preparation may also include assigned pre-simulation readings, quizzes, assignments, or videos.
2. Wear UTHealth CSON uniform, including UT ID (undergraduates, see policy U4860).
3. Avoid bringing food and drinks into lab rooms.
4. Practice proper hand-washing techniques while using the SCPL.
5. Report any physical limitations, illness, injury, or latex allergy to faculty.
6. Use equipment and supplies safely and for their designed purpose in the SCPL only.
7. Lock wheels on beds, stretchers, and wheelchairs during practice.
8. Dispose of sharps (i.e., needles and ampules) in sharps containers; vials and syringes may be recycled if instructed by the SCPL staff.
9. Report any malfunctioning or broken equipment, spills, or full sharps containers to faculty or SCPL staff.
10. Keep lab doors free from obstruction—backpacks, etc. should be placed outside the cubbies in the lab hallway or in the space underneath the lab room chairs.
11. Juno manikins can be moved if necessary. All other manikins – request assistance.
12. Avoid using pens, felt-tipped markers, iodine, betadine, or surgical lubricant near mannequins.
13. Help keep the lab tidy for the next users (tidy beds and return chairs to the tables).
14. Schedule extra practice time (i.e., for the practice of specific skills outside of scheduled lab sessions for a course) by emailing lab staff: **sonskillslab@uth.tmc.edu**. The lab is open Mon-Fri from 0730-1630; however, lab rooms or lab staff may not be available for individual or small group assistance, so please schedule practice time at least 24 hours in advance.
15. Provide lab staff with UT ID when independently practicing skills in large rooms.

Appendix C

SIMULATION AND CLINICAL PERFORMANCE LAB GUIDELINES FOR LEARNERS/USERS

Learners/users who utilize the SCPL are expected to:

1. Avoid bringing food and drinks into lab rooms.
2. Practice proper hand-washing techniques while using the SCPL and use of standard precautions.
3. Report any physical limitations, illness, injury, or latex allergy to SCPL team members/facilitators.
4. Use equipment and supplies safely and for their designed purpose in the SCPL only.
5. Lock wheels on beds, stretchers, and wheelchairs during practice.
6. Dispose of sharps (i.e., needles and ampules) in sharps containers; vials and syringes may be recycled if instructed to do so.
7. Report any malfunctioning or broken equipment, spills, or full sharps containers to faculty or SCPL staff.
8. Keep lab doors free from obstruction—backpacks, etc. should be placed outside the cubbies in the lab hallway or in the space underneath the lab room chairs.
9. Juno manikins can be moved if necessary. All other manikins – request assistance.
10. Avoid using pens, felt-tipped markers, iodine, betadine, or surgical lubricant near mannequins and task trainers.
11. Help keep the lab tidy for the next users (tidy beds and return chairs to the tables).

Appendix D

DAILY MAINTENACE OF THE SCPL

The SCPL faculty and staff are expected to always ensure that the SCPL is kept uncluttered in order to ensure all faculty, students, and visitors are safe. Before the start of any simulation lab the labs are set up by the simulation technicians to ensure faculty and students have all the requested manikins, task trainers, supplies, and working equipment prepared for use in the lab.

Faculty and Students

In between lab sessions and at the end of the skills/simulation lab, we ask that faculty and students assist the SCPL staff with the following:

- Flatten beds, remake beds, lower them down with upper side rails up.
- Return items back to trays (if trays are left out for certain supplies); used items can be put back where it was initially found/set up
- Erase the boards/sides of carts when finished writing on them
- Discard all trash
- Wipe the table tops with sanitizers available
- Return the green chairs back to the tables in the large lab rooms
- Return the red chairs back to the tables in the prebrief/debrief rooms
- Return grey chairs back to the manikin beds (the Juno manikins sit on these chairs when not in use)
- Do not move the Sim Man Essential Manikins at all
- Juno manikins can be moved independently by students to sit on the grey chair next to the bed when not in bed

SCPL Assistance and Notifications

In each large lab room, flex area, prebrief/debrief room, and exam room area, there is a QR code that can be scanned to direct an email to SCPL faculty and staff regarding the need to report the following:

- broken equipment
- non-functional equipment
- task trainer troubleshooting
- technological support (manikins/AV stations/control tablets)

The SCPL team will be notified to come assist.

For any loose arms/legs due to screws becoming loose with the Juno manikins, please notify the SCPL team immediately to repair the manikin.

.