

## Undergraduate Admission

**Subject:** Undergraduate admission

**Effective Date:** 7/1987

**Scope:** All Faculty, Staff, and Students of the Undergraduate Department

**Date Reviewed/Revised:** 8/2023

**Responsible Office:**  
Baccalaureate Council

**Next Scheduled Review Date:** 8/2026

**Responsible Executive:** Dean, Cizik School of Nursing

### I. POLICY AND GENERAL STATEMENT

A. Applicants are considered for admission into the upper-division nursing (BSN) program according to specified criteria.

1. Completion of 48 (forty-eight) hours of the required 60 (sixty) hours to include 16 (sixteen) hours from the science prerequisites (Human Anatomy and Physiology (I and II), Microbiology, and Chemistry at the time of ~~admission~~ **application**.
2. Completion of all prerequisite courses (sixty semester hours) at the time of enrollment.
3. A minimum grade point average of 3.0 on a 4.0 scale in all prerequisite courses.
4. A minimum grade point average of 3.0 on a 4.0 scale for prerequisite science courses.
5. A grade of "C" or better in each prerequisite taken at accredited higher education institutions,
6. Completion of the Test of English as a Foreign Language Exam (TOEFL), if applicable.
  - a. A minimum score of 550 on the paper exam, OR
  - b. A minimum score of 213 on the computer-based exam, OR
  - c. A minimum score of 86 on the internet-based exam
7. A standardized entrance test is required for admission consideration (for Pacesetter BSN only).

B. RN to BSN Admission

## 1. Provisional admission

- a. May be granted to RN-BSN applicants who have not completed all the requirements for full admission.
- b. Each student will be reviewed on an individual basis.
- c. Provisional admission may be granted at the discretion of the Baccalaureate Council only for RN-BSN applicants who have a deficiency of one (1) or two (2) prerequisite courses, excluding:
  - 1) Chemistry
  - 2) Anatomy and physiology
  - 3) Microbiology
  - 4) Statistics
- d. All other courses MUST be completed prior to admission.
- e. In order to be removed from provisional status:
  - 1) The student must complete all outstanding prerequisites with a minimum grade of “C” by the end of the second term.
  - 2) Students who fail to complete AND submit the evidence of completion of all requirements for full or provisional admission during the specified time-period are not allowed to continue in the program.

## 2. Prerequisites

- a. Students must complete at least 40 prerequisite hours, including 8 (eight) hours from the science prerequisites (Human Anatomy and Physiology, Microbiology and Chemistry), to be considered for admission.

## C. RN-BSN Full Admission

1. An associate degree in nursing or diploma in nursing from an accredited nursing program.
2. Active, unencumbered Texas RN license or ability to secure a license in the first semester of enrollment.

## D. RN-BSN Early Decision

- a. Students currently enrolled in an accredited associate degree in nursing program may apply as an early decision candidate
- b. Eligibility criteria:
  - 1) The student has completed at least one (1) semester in an accredited ADN program and earned a cumulative GPA of 3.0 or higher.
  - 2) The student has not yet earned the forty (40) prerequisite hours required to apply and/or
  - 3) If, the term for which admission is sought is not available.

#### D. Non-Degree Admission

1. The non-degree category is for students who wish to take courses without seeking a degree.
2. Permission must be obtained for enrollment in Undergraduate Courses from the Baccalaureate Council.
3. The student may apply for admission at any point during enrollment but must complete the admission process and meet all criteria.
4. After full admission, the student may petition the Baccalaureate Council for a maximum of nine (9) semesters hours of coursework with a grade of "C" or better to count toward their degree program.

#### E. Transient Students

1. The transient student category is designated for students who are enrolled and in good academic standing in another nursing program and who wish to enroll in selected courses at UTHealth Cizik School of Nursing.
2. Permission must be obtained from the Baccalaureate Council for enrollment as a transient student.
3. Transient student status may be obtained by providing:
  - a. Written consent from the Dean at the parent institution.
  - b. Written consent from the instructor of the course at the UTHealth at Houston Cizik School of Nursing.
  - c. Prerequisite equivalent: Lower division course equivalency credit may be granted at the discretion of the Baccalaureate Council.
  - d. Any applicant who has attended another nursing program and is NOT in good standing and/or is NOT eligible to continue/return to that program will NOT be eligible for admission into the UTHealth Cizik School of Nursing.

## II. DEFINITIONS

- A. Full admission: a student who has met all the requirements for admission as a full-time student to Baccalaureate Program
- B. Conditional admission: students who are accepted into the Baccalaureate Program, who have met the conditions of admission, but have not completed the requirements at the time of acceptance such as:
  1. Coursework in progress or pending at the time of acceptance.
  2. Criminal background check
- C. Provisional admission: A student who has not completed all the requirements for full admission to the RN-BSN Program
- D. Non-degree admission: A student who wishes to be admitted without seeking a degree.
- E. Transient students: Students who are enrolled and in good academic standing in another nursing program and who wish to enroll in selected courses at Cizik School of Nursing at UTHealth Houston.
- F. Parent Institution: The institution (not UTHealth at Houston CSON) where the student is currently enrolled.

**III. PROCEDURE**

- A. The student, regardless of type of admission sought, will complete the application on-line.
- B. The student will agree to complete a Criminal Background Check
- C. If approval is required, the student will apply to the Baccalaureate Council

**IV. CONTACTS**

Contact	Telephone	Email/Web Address
Chair of Undergraduate Department		

**V. EXHIBITS**

- UT System Board of Regents Rule 40301: General Admission Policy
- UT System Board of Regents Rule 40302: Provisional Admission Policy.
- UT Systems Board of Regents Rule 40303: Admission Procedures for U.T. Institutions
- UTHealth HOOP 136: Semester Credit Hour Determination
- UTHealth HOOP 160: Criminal Background Checks
- S1670 Grade Point Calculations