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Faculty Approved:	
Effective Date:	
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Policy Title: Inactive Status and Reinstatement

A student in good standing who does not enroll during one semester may do so for one (1) semester without penalty. The student must complete an “Inactive Form” that requests information about when the student plans to return to the DNP program. The Inactive Form is available from the Office of Student Affairs.

If the student did not enroll for more than one (1) semester, they must request reinstatement to the DNP Program. This request is made in writing to the Office of Student Affairs who forwards it to the DNP Director, who forwards it to the DNP Council for action.

The DNP Council will consider the request at the next scheduled meeting. The DNP Council will take into consideration time since last enrolled, academic record, and other pertinent information. A majority vote of the DNP Council members is required for reinstatement in the DNP Program. The DNP Council may recommend additional course work as a stipulation of reinstatement. If reinstated, the DNP Coordinator will notify the Office of Student Affairs and the DNP office will forward a revised degree plan to the Office of Student Affairs for processing.