

Time Limitations

Subject: Time Limitations

Effective Date: 08/2006

Scope: All Faculty, Staff, and Students of the Graduate Department

Date Reviewed/Revised: 01/2026

Responsible Office:
Graduate Council

Next Scheduled Review Date: TBD

Responsible Executive: Dean, Cizik School of Nursing

I. POLICY AND GENERAL STATEMENT

- A. Students in the Doctor of Nursing Practice (DNP) Program are required to complete all requirements for the degree within five (5) calendar years from the initial time of enrollment as a DNP student at Cizik School of Nursing.
- B. If a student does not complete all requirements for graduation within the five (5) calendar year time frame, the student must petition the Graduate Council to request a *one-time* extension of up to one (1) calendar year. The Graduate Council may grant the request if there have been extenuating circumstances preventing the student from completing the program.

II. DEFINITIONS

NONE

III. PROCEDURE

- A. The student submits a request to the Graduate Council using the student portal for revised degree plans.
- B. A Student Affairs representative presents the request to the Graduate Council for approval.
- C. Graduate Council votes to approve or reject the request
- D. The student is notified of the decision by the Student Affairs Office.

IV. CONTACTS

Contact	Telephone	Email/Web Address
Student Affairs Office		https://nursing.uth.edu/students/student-affairs/revised-degree-plan-and-petition-for-reinstatement

