

## **TRANSFER OF CREDIT FOR BACHELOR OF SCIENCE IN NURSING- DOCTOR OF NURSING PRACTICE (BSN-DNP)- NURSE PRACTITIONER AND POST-MASTER'S DNP TRACKS**

**Subject:** Transfer of Credit for BSN-DNP and Post-Master's DNP Tracks

**Effective Date:** 8/2006

**Scope:** All Faculty, Staff, and Students of the Graduate Department

**Date Reviewed/Revised:** 12/2025

**Responsible Office:**  
Department of Graduate Studies

**Next Scheduled Review Date:** 12/2027

**Responsible Executive:** Dean, Cizik School of Nursing

### **I. POLICY AND GENERAL STATEMENT**

The Doctor of Nursing Practice (DNP) Program recognizes that students may have completed graduate-level coursework at other accredited institutions prior to or during enrollment. This policy establishes the criteria and procedures governing the transfer of graduate course credits to ensure academic integrity, consistency, and compliance with university, accreditation, and program requirements. Transfer credit decisions are made to support appropriate academic progression while maintaining the rigor and outcomes of the DNP curriculum.

### **II. DEFINITIONS**

**Course Substitution:** The formal approval process by which an external or internal course is accepted in place of a required DNP course, as approved by course lead faculty and the Office of Student Affairs.

**Course Lead Faculty:** The faculty member responsible for oversight, content, and learning outcomes of a specific DNP course.

**In-Residence Credit:** Semester credit hours completed through coursework taken at the Cizik School of Nursing that count toward fulfillment of the DNP degree requirements.

**Transfer Credit:** Graduate-level coursework completed at another accredited institution that is approved for application toward the DNP degree at Cizik School of Nursing.

### **III. PROCEDURE**

#### **A. Eligibility for Transfer Credit**

1. A DNP student may request transfer of graduate course credits earned at other accredited institutions for application toward the Cizik School of Nursing Doctor of Nursing Practice (DNP) program.
2. A maximum of nine (9) semester credit hours completed prior to admission may be eligible for transfer from institutions outside The University of Texas System.

## B. Transfer Credit Limits and Residency Requirements

1. An unlimited number of graduate course credits may be requested for transfer from institutions within The University of Texas System.
2. The student must complete a minimum of twenty-six (26) semester credit hours in residence at the Cizik School of Nursing to fulfill DNP degree requirements. Eligibility for transfer credit is assessed after the student is enrolled in the DNP program.

## C. Course Evaluation and Approval

1. Only doctorate-level courses in which a grade of "A" or "B" was earned are eligible for transfer into the DNP program.
2. Courses that were applied toward completion of another degree program are not eligible for transfer.
3. Substitution for a required course in the DNP program must be documented, approved by the course lead faculty, and submitted to the Office of Student Affairs for processing.
4. Students enrolled in the BSN–DNP Nurse Anesthesia track must adhere to BSN–DNP Nurse Anesthesia Policy D8108 and any additional program-specific requirements.

## IV. CONTACTS

List the phone number and email/web address of the office and/or person who is the subject matter expert on this policy and can answer questions regarding application and interpretation of the policy.

Contact	Telephone	Email/Web Address
DNP Program Director		<a href="https://nursing.uth.edu/about/administration">https://nursing.uth.edu/about/administration</a>