UTHealth Houston
Cizik School of Nursing

Policy Number: S1680

COMMENCEMENT

Subject: Commencement Ceremony Procedures

Scope: All Full-time Faculty of the Cizik School of Nursing

Responsible Office:
Cizik School of Nursing Student Affairs Office

Effective Date: 11/1991

Date Reviewed/Revised: 01/2024

Next Scheduled Review Date: 12/2025

Responsible Executive: Dean, Cizik School of Nursing

I. POLICY AND GENERAL STATEMENT

The Cizik School of Nursing wishes to recognize the achievements of all students completing degree requirements. The Cizik School of Nursing sponsors one official graduation commencement ceremony, which occurs at the end of the spring term each year. All students who have completed their degree requirements during the preceding year are strongly encouraged to attend and all full-time faculty are required to attend.

II. DEFINITIONS

A. Full-time Faculty: Any faculty member who holds a 100 percent appointment

III. PROCEDURE

A. The Student Affairs Office coordinates the annual graduation ceremony with the appropriate resources, and the Dean, Cizik School of Nursing.
B. The Student Affairs Office will notify students and faculty of graduation details via email and post on the Cizik School of Nursing intranet website.

IV. CONTACTS

Contact	Telephone	Email/Web Address
Cizik School of Nursing Student Affairs Office	713-500-2025	soninfo@uth.tmc.edu