

## STUDENT EVALUATION OF COURSES

<p><b>Subject:</b> Evaluation</p> <p><b>Scope:</b> Cizik School of Nursing students and all courses offered.</p> <p><b>Responsible Office:</b> Cizik School of Nursing Center for Education and Information Resource (CEIR)</p>	<p><b>Effective Date:</b> 11/1987</p> <p><b>Date Reviewed/Revised:</b> 01/2024</p> <p><b>Next Scheduled Review Date:</b> 12/2025</p> <p><b>Responsible Executive:</b> Executive Director, Cizik School of Nursing Center for Education and Information Resource (CEIR)</p>
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### I. POLICY AND GENERAL STATEMENT

This policy addresses course evaluation providing student input to faculty and administration. Students enrolled in the course will be given the opportunity to evaluate a course each time it is offered.

### II. DEFINITIONS

- A. CEIR: Center for Education and Information Resource
- B. Student: Applies to both full and part-time students.

### III. PROCEDURE

- A. Course evaluations will be available electronically to students through the use of their University of Texas email.
- B. Distribution of course evaluations are coordinated by the Cizik School of Nursing Center for Education and Information Resource (CEIR) team.
- C. Students will be notified that evaluation will be sent out on a specific date and end on a specific date.
- D. Course evaluations are anonymous.
- E. Faculty and administration will have access to the course evaluation summary data they were involved with.

### IV. CONTACTS

Contact	Telephone	Email/Web Address
CEIR	713-500-2136	ceirhelp@uth.tmc.edu