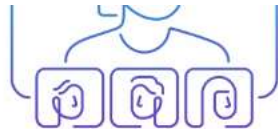


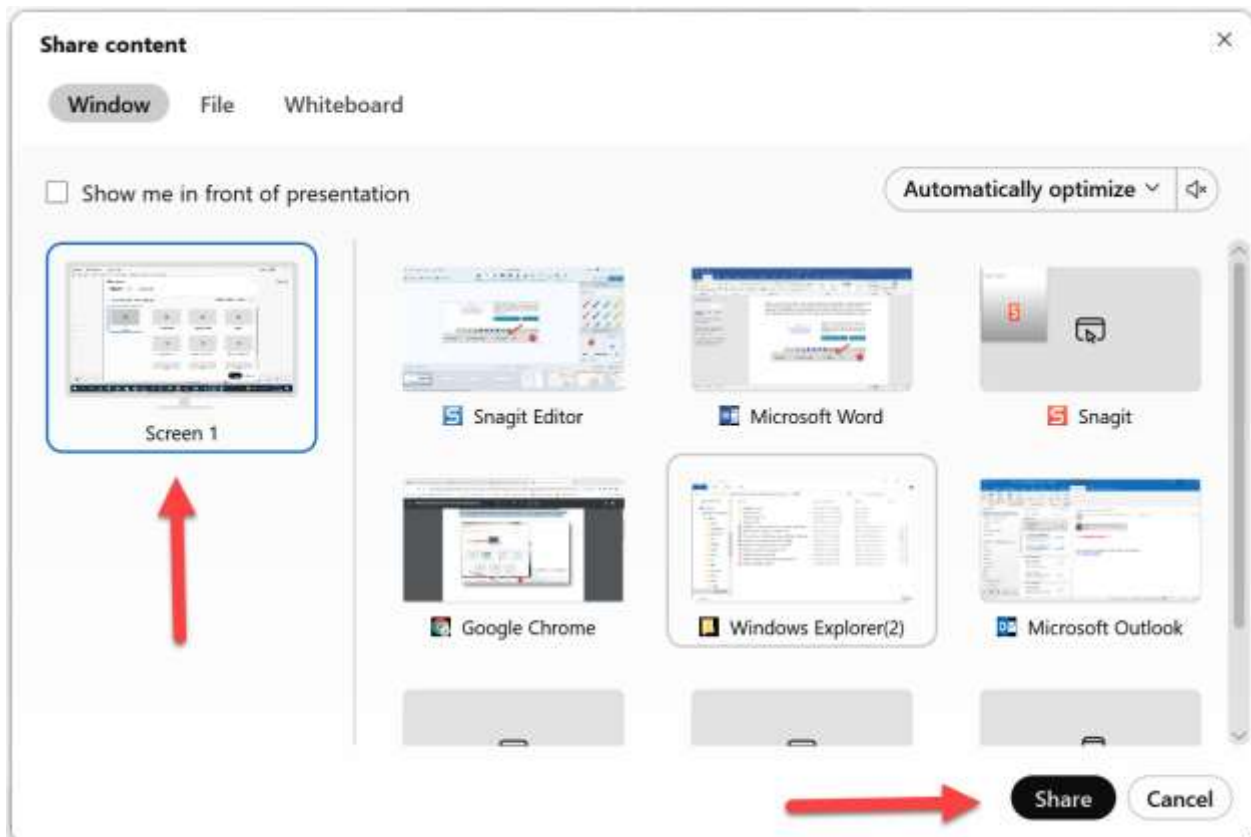
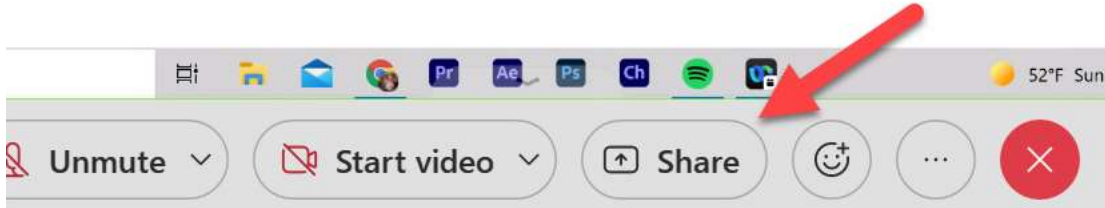
## Giving Someone Access to Control Your Screen (CSON Faculty)

Before you connect to a Webex session it is best to close out of all applications except the ones that you will be using in the Webex session. For the CCNE visit, we expect there will be exploring classes in Canvas and possibly looking at other documentation if needed. To share your screen you simply need to click on the Share button at the bottom of the screen and then click on the Share button on screen 1.

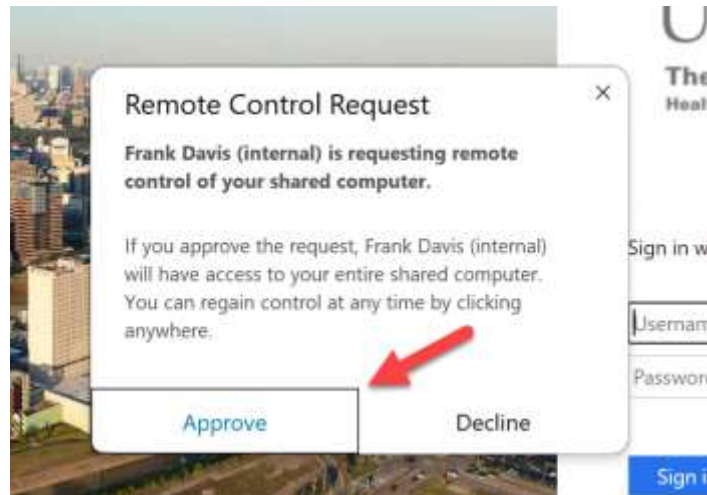


includes integrations with Microsoft Outlook, Microsoft Office, applications. When you install the latest version of the Webex desktop app, any previous versions of those integrations will be uninstalled. To install those integrations, download Cisco Web Productivity Tools.

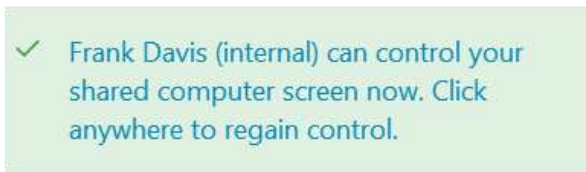
For Windows (64 bit) Mac with Intel



Once someone requests to take control of your System (see below) you will see the message below pop up. Click Approve to give them access to control your system.



You may see the message to the right (**Passing control to *Webex attendee***) on your screen as the person requesting access gains access to control your system.



If you take control of your mouse and keyboard from someone they can regain access without requesting control by clicking on the shared screen. When you are ready to stop the remote control and screen sharing session click on **Stop Sharing**.

