Quick Guide to DUO Two-Factor Authentication

Note: Self-enrollment in DUO must be completed on-campus. If you need to enroll remotely, you must contact the UTHealth Help Desk at 713-486-4848

You will need your UTHealth account information, a web browser, and your device (smartphones are recommended).

Before you begin, you will need to install the Duo Mobile application on your device and accept all application requirements.

1. Navigate to https://inside.uth.edu/itsecurity/idm/two-factor.htm and click on the Enroll Today button at the bottom of the page. (see image right)

2. Use your SSO (single-sign on) to login to the network.

3. When you log in, the Two-Factor Authentication setup will begin. Click on Start setup to continue.

4. You will then choose your device, Mobile phone, and select Continue.
5. Type in the **phone number** for your iPhone and select **Continue**. You will be asked to double-check your number. **Check the box** by your correct phone number and select **Continue**.

6. To choose the platform, select **your phone type** and **Continue**.
7. Because you installed the app before beginning, you can Check the box to acknowledge you have the Duo Mobile app installed, then click Continue.

8. In the Duo Mobile app on your iPhone, select Add Account. (see image right) You will be instructed to scan an activation code to link the Duo Mobile app to your UTHealth account. Aim your phone camera at the barcode on the screen.

9. A green check will appear in the barcode on the screen, and you will see the UTHealth logo on your iPhone.

10. Your phone is now activated to use DUO mobile. You can select Done on your computer screen.

If you need additional help, please review these troubleshooting tips or contact the Help Desk at 713-486-4848.

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