

## Current Information of Student Making Requesting

Student Name  
Requesting:

Student ID

List Admit term for current program and track

### Advisor Information:

Current Advisor:

New Advisor:

### List the program and track information the student wishes to change to?

**Current** Program and Track

**Proposed** Program and Track

### Questions for Person Requesting the Change:

What is the anticipated start term?

### Required attachments for this proposal

1. Proposals for new degree plan must include a new degree plan and future courses to be taken.
2. Course Substitute form(s) if equivalency credit is required to CSON courses already taken.
3. Petition for Equivalency Credit form(s) if credit is required for courses taken at another school.

**Section to be completed by new (proposed) Track Director:**

Action taken by New Track Director: Approved  Not Approved:  Tabled:

Comments/Reasons for Non-Approval or Tabling:

**Approval Signatures**

New Track Director  
Signature  Date:

Current Track Director  
Affairs  Date:

Student Signature  Date:

Assist Dean of Admission  
& Student Affairs  
Signature  Date:

**Section to be completed Student Affairs Office**

Distribution List (as appropriate):

1. Registrar's Office
2. Current Track Director
3. New Track Director
4. Program Director
5. Current Academic Advisor
6. New Academic Advisor if applicable
7. [SONGradDegreePlan@uth.tmc.edu](mailto:SONGradDegreePlan@uth.tmc.edu) for change of track.

Additional Comments:

Attention Registrar's Office: Update track change and please do not update the requirement term.