

Current Information of Student Making Requesting

Student Name
Requesting:

Student ID

List Admit term for current program and track

Advisor Information:

Current Advisor:

New Advisor:

List the program and track information the student wishes to change to?

Current Program and Track

Proposed Program and Track

Questions for Person Requesting the Change:

What is the anticipated start term?

Required attachments for this proposal

1. Proposals for new degree plan must include a new degree plan and future courses to be taken.
2. Course Substitute form(s) if equivalency credit is required to CSON courses already taken.
3. Petition for Equivalency Credit form(s) if credit is required for courses taken at another school.

Section to be completed by new (proposed) Track Director:

Action taken by New Track Director: Approved Not Approved: Tabled:

Comments/Reasons for Non-Approval or Tabling:

Approval Signatures

New Track Director Signature	<input style="width: 100%; height: 30px;" type="text"/>	Date:	<input style="width: 100%; height: 30px;" type="text"/>
Current Track Director Affairs	<input style="width: 100%; height: 30px;" type="text"/>	Date:	<input style="width: 100%; height: 30px;" type="text"/>
Student Signature	<input style="width: 100%; height: 30px;" type="text"/>	Date:	<input style="width: 100%; height: 30px;" type="text"/>
Assist Dean of Admission & Student Affairs Signature	<input style="width: 100%; height: 30px;" type="text"/>	Date:	<input style="width: 100%; height: 30px;" type="text"/>

Section to be completed Student Affairs Office

Distribution List (as appropriate):

- 1. Registrar’s Office
- 2. Current Track Director
- 3. New Track Director
- 4. Program Director
- 5. Current Academic Advisor
- 6. New Academic Advisor if applicable
- 7. SONGradDegreePlan@uth.tmc.edu for change of track.

Additional Comments:

Attention Registrar’s Office: Update track change and please do not update the requirement term.